



Coaching Convention

WE CARE ABOUT FOOTBALL

2015 Edition

Preamble

Considering the need:

- a) to ensure the future quality of football, which lies to a large extent in the hands of the coaches, who have a vital role to play in the development of the players and the game;
- b) to promote and foster football coach education throughout UEFA's territory and for all competitions organised by UEFA and its member associations;
- c) to ensure that coach education remains under the sole and exclusive control of UEFA and its member associations;
- d) to promote European integration and, in particular, the free movement of qualified coaches, by incorporating a general system for the mutual recognition of UEFA member association education in football;
- e) for unified minimum standards of coaching to guarantee the performance quality of coaches acting on UEFA's territory;
- f) to protect footballers from exposure to coaches without appropriate education who might have a negative effect on their physical, psychological or technical development;
- g) for modern football to have well-educated professional and amateur coaches, on and off the field;
- h) to preserve and improve the level of coaching in Europe through vocational training;
- i) to increase the number of male and female coaches with coaching qualifications and licences that are recognised throughout Europe;
- j) to establish football coaching as a recognised, regulated profession;

UEFA and the UEFA member associations that are parties to the present convention have agreed the following.

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I. GENERAL PROVISIONS

Article 1 – Definition of terms

- 1 In the present convention, the use of the masculine form refers equally to the feminine.
- 2 For the purpose of the present convention, the following definitions apply:
 - a) candidate: an individual who sends a request to a convention party to attend a coaching course within the framework of the present convention;
 - b) coach educator: an experienced coach with the appropriate coaching qualification and valid licence to educate UEFA coaching diploma and further education course participants;
 - c) convention party: a UEFA member association that has signed the present convention;
 - d) diploma: award issued to an individual by a convention party confirming that he has successfully completed a UEFA coaching diploma course;
 - e) evaluator: an expert appointed by the UEFA Jira Panel to evaluate a UEFA member association's national coach education programme against UEFA's minimum requirements and to provide support, experience and expertise to the latter;
 - f) licence: permit issued to the holder of a UEFA coaching diploma authorising him to coach at a level defined by each convention party for its own territory, for a limited period of time as defined in Article 36 of the present convention;
 - g) non-convention party: a national football association that has not signed the present convention;
 - h) UEFA Jira Panel: UEFA expert panel composed of coach education experts who contribute to the application and implementation of the UEFA Coaching Convention.

Article 2 – Aims

The present convention aims to:

- a) establish different levels of UEFA coaching diploma for professional, amateur and youth football, including for futsal and for specialists such as goalkeeper coaches, and guarantee a unified level of education based on minimum criteria;
- b) recognise any national coaching diploma/licence issued by a convention party in compliance with this convention;
- c) support the upgrading of coaching standards within UEFA member associations, in order to establish and maintain the status and expertise of coaches acting on UEFA's territory through the vehicle of a high-level European coach education system;
- d) promote the education of coaches and offer courses in order to support UEFA member associations and their affiliated clubs in their efforts to comply with the objectives of the UEFA club licensing system.

Article 3 – Scope of application

The present convention:

- a) defines the rights and duties of UEFA and the convention parties with regard to the UEFA coaching diplomas obtainable by men and women, for professional, amateur and youth football, through the coach education system as put in place by the present convention (i.e. the UEFA Pro diploma, the UEFA A diploma, the UEFA B diploma, the UEFA Elite Youth A diploma, the UEFA Futsal B diploma and the UEFA Goalkeeper A diploma);
- b) sets the minimum requirements in terms of coach educators, admission criteria, organisation, duration, content, course completion and issuance of diplomas/licences for the following courses:
 - (i) UEFA coaching diploma courses organised by the convention parties,
 - (ii) specific courses organised by the convention parties for long-serving professional players,
 - (iii) further education courses organised by the convention parties for UEFA coaching diploma and licence holders,
 - (iv) further education courses organised by the convention parties or UEFA for coach educators;
- c) deals with the issuance and validity of the UEFA coaching diplomas and licences issued by convention parties under the present convention.





Article 4 – Convention membership status

- 1 The following convention membership statuses are recognised under this convention (in ascending order):
 - a) limited membership status at B level, which is attributed by UEFA to a UEFA member association that has successfully introduced the UEFA B diploma as part of its national coach education programme;
 - b) limited membership status at A level, which is attributed by UEFA to a convention party with limited membership status at B level that has successfully added the UEFA A diploma to its national coach education programme;
 - c) full membership status, which is attributed by UEFA to a convention party with limited membership status at A level that has successfully added the UEFA Pro diploma to its national coach education programme.
- 2 The introduction of the UEFA Elite Youth A diploma, the UEFA Futsal B diploma or diplomas for specialists such as the UEFA Goalkeeper A diploma into a convention party's national coach education programme has no effect on either limited or full membership status.
- 3 A UEFA member association that, because of its size, number of affiliated clubs and/or number of registered teams, has very limited demand for coach education or has no coach educators with whom to achieve a specific UEFA coaching level, may enter into a partnership agreement with a convention party that has had full membership status for at least three years. Such a partnership agreement is subject to UEFA's approval with regard to the specific coach education courses and the corresponding coaching diplomas and licences. Once such a partnership agreement has been approved by UEFA, the UEFA member association concerned and UEFA sign a specific protocol confirming the association's partnership status and allowing it to send appropriate candidates to coaching courses organised by the partner association with full membership status, who may issue the coaching diploma/licence to candidates who successfully complete the course in question.





II. RIGHTS AND DUTIES OF UEFA AND CONVENTION PARTIES

Article 5 – Rights and duties of UEFA

1 As a signatory of the present convention, UEFA (through its competent bodies, i.e. the UEFA Executive Committee, the Development and Technical Assistance Committee and the Jira Panel) has the following rights:

- a) to monitor the proper implementation and application of the present convention and promote the coach education system as laid down herein throughout Europe;
- b) to appoint an evaluator (nominated by the UEFA Jira Panel) to review a convention party's national coach education programme every three years or whenever the convention party's technical director and/or coach education director changes;
- c) to further educate coach educators in close cooperation with the convention parties;
- d) when an evaluator is appointed by UEFA to review a convention party's national coach education programme, to confirm or downgrade a convention party's membership status or amend or annul a partnership agreement (after having invited the convention party concerned to explain its position);
- e) to evaluate and recognise (based on criteria defined by UEFA) a coaching diploma issued by a non-convention party in order to allow its holder to coach on the territory of a convention party;
- f) to take any decision deemed necessary to achieve the aims set out in the present convention and any measure deemed appropriate in the event of a breach of the present convention by a convention party, such as:
 - (i) to amend a convention party's national coach education programme or a particular course thereof,
 - (ii) to instruct a convention party to suspend a coach educator,
 - (iii) to instruct a convention party to require holders of a UEFA coaching diploma to attend a revised course (in full or in part),
 - (iv) to revoke any UEFA coaching diploma or licence,
 - (v) to suspend for a limited period of time a convention party from organising coaching courses at one or more UEFA coaching levels,
 - (vi) to suspend UEFA's financial incentive allocated for implementing the present convention;



- g) to terminate the present convention with a particular convention party at any time by informing the latter and all remaining convention parties.

2 As a signatory of the present convention, UEFA has the following duties:

- a) to organise further education courses for the convention parties' coach educators in accordance with the present convention;
- b) to recognise only diplomas/licences issued by a convention party in accordance with the present convention;
- c) to support the education of student coaches through international exchanges between different convention parties;
- d) to further develop the coach education system as set out in the present convention;
- e) to provide the convention parties with standard templates containing detailed instructions with regard to the use of specific UEFA branding as well as the issuance of UEFA coaching diplomas and licences;
- f) to support all convention parties in the proper implementation and application of the present convention;



- g) to regularly publish on its website the updated convention membership status of each convention party;
- h) to update the convention parties about coaching news and developments;
- i) to respect its own duties and the rights of each convention party as defined in the present convention.

Article 6 – Rights and duties of the convention parties

- 1 Each convention party has the following rights:
 - a) to offer its own coach education courses within its territory at the UEFA-approved level and issue the corresponding UEFA-endorsed diplomas/licences to candidates who successfully complete such courses;
 - b) to charge a course fee designed to cover the organisational costs of UEFA coaching diploma courses;
 - c) to apply at any time for any additional coaching diplomas to be included in its domestic coach education programme, as defined in the present convention;

- d) to ask UEFA, at any time and in accordance with its educational competence and needs, to assess its national coach education programme for a higher coaching level offered by the present convention (if such an assessment is positive, the UEFA member association in question and UEFA sign a specific protocol confirming the new membership status of the signatory association concerned);
- e) to organise, with UEFA's prior approval, a special course integrating the content of the UEFA B diploma course with that of the UEFA A diploma course for long-serving professional players in accordance with the present convention;
- f) to require the head coach and technical staff of the teams participating in its domestic competitions to hold an appropriate, valid UEFA coaching licence;
- g) to require an appropriate, valid UEFA coaching licence for any other coaching activities exercised on its territory (e.g. head of academy);
- h) to ask UEFA, at any time, to evaluate and recognise (based on criteria defined by UEFA) a coaching diploma issued by a non-convention party in order to allow its holder to coach on the territory of the convention party concerned;
- i) in the event that its convention membership status is downgraded, to submit a re-evaluation request to UEFA in order to regain its previous convention membership status, but only within three months of having been downgraded;
- j) to submit at any time a written proposal for amendments to the present convention;
- k) to terminate the present convention at any time by informing UEFA.

- 2 Each convention party has the following duties:
 - a) to appoint coach educators, administrative and/or technical support staff as well as a (full or part-time) technical director and/or coach education director with the necessary qualifications and experience in coaching matters (in the case of the technical director, ideally also on the executive body), and to provide UEFA with an organisation chart including all staff involved in coaching matters, and their job descriptions upon request;
 - b) to establish and monitor its national coach education programme at the different

- coaching levels approved by UEFA, and to continuously develop and improve this programme;
- c) to tailor the number of coaching courses offered on an annual basis to its own needs and the demands of its clubs and candidates (placing greater emphasis on the quality of such courses than the quantity), and to publish the yearly coaching course calendar for each year on its website;
 - d) in the event that a fee is charged for UEFA coaching diploma courses, to inform UEFA of the amount, upon request, before announcing it;
 - e) to instruct and educate coach educators on its territory in accordance with the present convention;
 - f) to organise regular courses at all UEFA coaching levels for which it has authorisation under the present convention, as well as further education courses (seminars, workshops, symposiums, etc.) for UEFA coaching licence holders and for coach educators in accordance with the present convention, and to vet all candidates for these courses;
 - g) to provide information, upon request, to its affiliated clubs and coaches, to candidates interested in attending a coach education course under the present convention, to other convention parties or to UEFA about any coaching matter;
 - h) to immediately inform UEFA in writing about any problems faced or any changes to the domestic coach education programme (for example, when a new technical director and/or coach education director is appointed, so that UEFA may appoint an evaluator to review the convention party's national coach education programme, or when a partnership agreement is terminated, so that UEFA can decide on the consequences for the UEFA coaching diploma holders concerned);
 - i) to publish the convention membership status of each convention party (as established and updated by UEFA) on its website and in its own official language(s) within 30 working days of receipt by UEFA;
 - j) to inform its clubs and coaches about any change of its convention membership status and the consequences for UEFA coaching diploma/licence holders and UEFA coaching diploma course participants;
 - k) to set up and regularly update a database that provides the following information on each of its registered UEFA coaching diploma/licence holders and coach educators: first name, family name, date and place of birth, place of permanent residence, nationality, languages spoken, diploma(s) achieved (with date of issuance), evaluation form from each course attended, licence validity and date and place of further education courses attended;
 - l) to settle all internal questions regarding coach education with the third parties concerned (e.g. regional associations, coaches' unions/associations, state authorities, etc.) with the support of UEFA if need be;
 - m) to further educate coach educators in close cooperation with UEFA;
 - n) when organising a special course integrating the content of the UEFA B diploma course with that of the UEFA A diploma course for long-serving professional players, to comply with the minimum requirements as set out in the present convention and to submit the combined course content to the UEFA Jira Panel for approval;
 - o) after organising a UEFA Pro diploma course, to provide UEFA with the details of all graduates of this course and to publish their names on the association website;
 - p) to issue UEFA coaching diplomas and licences in compliance with the present convention and any instructions issued by UEFA in this respect;
 - q) to immediately and fully recognise on its own territory UEFA licences issued by any other convention party in compliance with the present convention and past editions thereof;
 - r) to use UEFA branding in compliance with the latest instructions issued by UEFA;
 - s) to invest in its coach education programme the financial incentive allocated by UEFA for implementing the present convention and to keep a record of how such funds have been used, for submission to UEFA on request;
 - t) to contribute at any time to the achievement of the aims of the present convention;
 - u) to respect its own duties and UEFA's rights as defined in the present convention, as well as any decision taken by UEFA on the basis of the present convention.



III. STANDARDS FOR ALL COURSES ORGANISED BY CONVENTION PARTIES

Article 7 – Reality-based learning

Each course organised by a convention party under the present convention consists of interactive, reality-based training and education, which:

- a) favours learning in the club context, using knowledge, skills and attitude to deal with realistic situations and problems in football;
- b) stimulates an attitude of lifelong learning and develops competence through:
 - (i) knowledge transfer during the course in practical sessions,
 - (ii) work experience (individual and collective learning),
 - (iii) the learning circle (activity, reflection, theory building and planning),
 - (iv) new concepts (distance learning and learning in the workplace);
- c) requires an assessment of each candidate's competence during education and training by a coach educator.

Article 8 – Organisation

A convention party organising a coaching course under the present convention must:

- a) evaluate the need for the course and the demand from candidates with permanent residency on its territory;
- b) schedule the course on the basis of the annual national coaching course calendar;
- c) set measurable course objectives;
- d) define the main coaching topics to be studied;
- e) choose a suitable venue with the necessary football infrastructure;
- f) draw up a detailed syllabus based on the syllabuses of minimum content provided by UEFA, and a detailed programme (including dates and times);
- g) define a suitable and transparent marking system for each part of the course;
- h) set a maximum number of participants per course and a maximum number of places for candidates not residing on the territory of the UEFA convention party organising the course (this limit does not include candidates from a UEFA member association that has signed a partnership agreement with the convention party organising the course);
- i) set an admission deadline and requirements (e.g. aptitude test);
- j) set mandatory assessments as defined by UEFA;
- k) set requirements for coach educators, other instructors and external experts;



- l) define requirements for course completion and the issuance of diplomas and licences;
- m) provide information about the rights and duties of UEFA coaching licence holders.

Article 9 – Attendance

- 1 A participant is, in principle, required to attend 100% of a coaching course organised by a convention party under the present convention.
- 2 Upon written and well-founded request, a convention party may allow a participant to make up missed parts of a course as long as his total absence does not exceed 10%. All missed units must be made up within two years, and they cannot be split across more than one additional course.



Article 10 – Assessments

- 1 A convention party organising a coaching course under the present convention must define mandatory assessments for the completion of the course, such as:
 - a) practical coaching assignment, i.e. a training session prepared and run by a course participant with players appropriate to the course level;
 - b) theory of coaching/management;
 - c) Laws of the Game;
 - d) match analysis, i.e. a practical exercise where the candidate observes a match and produces a report;

- e) thesis/special study on child/player development, i.e. a substantial work on a coaching topic (e.g. tactics);
 - f) background report during work experience/study visit, i.e. a document containing a participant's conclusions and observations on the work of a team and coaches he has followed;
 - g) logbook of coaching activities, i.e. a diary of the experiences gathered by a participant during the course;
 - h) other assessments of the candidate's competence in football-specific areas, as defined in the syllabuses of minimum content provided by UEFA.
- 2 The convention party defines in its national coach education programme the requirements under which a candidate who fails an assessment may repeat it. However, no failed assessments may be repeated more than twice, and the deadline for re-assessment may not be more than two years after the first failure.

Article 11 – Course completion

A convention party organising a coaching course under the present convention must:

- a) give each candidate the results of his assessments with the marks given (total number of points achieved compared with the maximum available) and the relevant UEFA coaching diploma, certificate of attendance and/or licence within 30 working days of the end of the course (including completion of work experience or submission of a thesis, if applicable);
- b) set up an examination authority to deal with any appeals by candidates who fail an aptitude test or assessment, and define the procedure (including the time limit for appeal) under which such appeals have to be handled;
- c) if applicable, send a copy of the UEFA coaching diploma, certificate of attendance and/or licence to the convention party that issued (a) previous UEFA coaching diploma(s) and licence(s) to the candidate(s) concerned.





IV. UEFA COACHING DIPLOMA COURSES ORGANISED BY CONVENTION PARTIES

Article 12 – Instructors to be used

- 1 A UEFA coaching diploma course organised by a convention party under the present convention must be delivered by instructors who are coach educators, i.e. who have a valid licence of at least the same level as the UEFA coaching diploma offered by the course on which they teach. In addition, the convention party organising the course may require its coach educators to be holders of a national instructor's licence.
- 2 However, a convention party may also allow individuals with specific coaching qualifications, expertise and experience – but without the UEFA coaching diploma/licence concerned – to teach on UEFA coaching diploma courses organised by the convention party.
- 3 For the first UEFA coaching diploma course organised by a convention party in order to achieve a specific convention membership status, UEFA may approve individuals as coach educators if they:
 - a) are holders of the corresponding UEFA coaching diploma and valid licence issued by another convention party; or
 - b) have at least five years' experience in football coaching at top level within a UEFA member association and can prove that they have the necessary football education know-how and expertise.
- b) they have not been refused entry to an equivalent UEFA coaching diploma course by another convention party within the last two years (e.g. for having failed the aptitude test(s) or for not having the required practical coaching experience);
- c) they have good grounds for attending such a course (e.g. they have been hired to train a representative team of the convention party organising the course or a team of a football club affiliated to the latter);
- d) they submit the cross-border education form (available to download from the UEFA website) to the convention party organising the course;
- e) their number does not exceed 10% of the total number of participants (UEFA may grant exceptions to this quota upon well-founded, written request).
- 3 A coach whose UEFA coaching diploma or licence has been revoked is barred for at least three years from applying to attend a new UEFA coaching diploma course to re-obtain his diploma or licence.
- 4 In order to be admitted to a UEFA coaching diploma course, candidates:
 - a) must demonstrate practical experience in football and/or coaching;
 - b) must submit all admission documents required by the convention party organising the course;
 - c) must comply with the admission criteria for the course in question, including any additional requirements imposed by the convention party organising the course;
 - d) may be asked to sit an aptitude test (to be communicated to UEFA in advance).

Article 13 – Frequency

Convention parties with fewer than 20 affiliated professional clubs may not organise a UEFA Pro diploma course more than once every two years; UEFA may, however, grant exceptions to this limitation upon well-founded, written request.

Article 14 – Admission criteria for all UEFA coaching diploma courses

- 1 UEFA coaching diploma courses organised by a convention party are open to any candidates with permanent residency on the territory of this convention party.
- 2 It is also possible for candidates not residing on the territory of the convention party organising a course to take part in the course, provided that:
 - a) they speak the official language of the convention party organising the course (sufficient written and oral skills);



- 5 The convention party organising a course may require candidates to:
 - a) demonstrate that they are sufficiently healthy and fit to participate in the course; and/or
 - b) hold the convention party harmless from any claims relating to their participation in the course.
- 6 The convention party organising the course may exempt participants who have health problems or who are seriously injured from physical involvement in practical sessions of a UEFA coaching diploma course. To this end the convention party organising the course is entitled to request a medical certificate.

Article 15 – Further admission criteria for UEFA B diploma courses

To be admitted to a UEFA B diploma course, candidates must have a preliminary coaching diploma if required by the convention party organising the course (e.g. national C diploma issued under the UEFA Grassroots Charter).

Article 16 – Further admission criteria for UEFA A diploma courses

To be admitted to a UEFA A diploma course, candidates must have:

- a) a valid UEFA B licence; and
- b) at least one year's coaching experience as a UEFA B licence holder.

Article 17 – Further admission criteria for UEFA Pro diploma courses

- 1 To be admitted to a UEFA Pro diploma course, candidates must have:
 - a) a valid UEFA A licence; and
 - b) at least one year's coaching experience as a UEFA A licence holder.
- 2 A long-serving professional player who has played for at least seven full years as a professional player in the top division of a FIFA or UEFA member association and has played at least 50 international competitive matches for his senior national team or a club first team may, upon written request, be exempted by UEFA from the required coaching experience.

- 3 A long-serving professional player who has successfully completed a specific course integrating the content of a UEFA B diploma course with that of a UEFA A diploma course may only participate in a UEFA Pro diploma course organised by the convention party that organised the specific course.

Article 18 – Further admission criteria for UEFA Elite Youth A diploma courses

- 1 To be admitted to a UEFA Elite Youth A diploma course, candidates must have a valid UEFA A licence.
- 2 To be admitted to a combined UEFA A and Elite Youth A diploma course, candidates must have:
 - a) a valid UEFA B licence; and
 - b) at least one year's coaching experience as a UEFA B licence holder.



Article 19 – Further admission criteria for UEFA Futsal B diploma courses

To be admitted to a UEFA Futsal B diploma course, candidates must have a preliminary coaching diploma if required by the convention party organising the course (e.g. national futsal diploma or national C diploma issued under the UEFA Grassroots Charter).

Article 20 – Further admission criteria for UEFA Goalkeeper A diploma courses

- To be admitted to a UEFA Goalkeeper A diploma course, candidates must have:
- a) a valid UEFA B licence; and
 - b) one of the following:
 - (i) a national goalkeeper coaching certificate, or
 - (ii) senior professional goalkeeping experience



(at least five years at the top level and at least 10 caps for the senior national team), or
(iii) three years' experience working as a coach.

Article 21 – Duration and content

- 1 For each UEFA coaching diploma course organised by a convention party, the following has to be defined:
 - a) minimum hours of education in total;
 - b) minimum hours of theory units off the pitch;
 - c) minimum hours of practical units on the pitch, including work experience and study visits;
 - d) minimum hours of assessments (in addition to hours of education).
- 2 The table below specifies the minimum duration of each UEFA coaching diploma course organised by a convention party and provides a framework for reality-based learning.
- 3 The minimum content of each UEFA coaching diploma course organised by a convention party is specified in the syllabuses provided by UEFA.

	UEFA B	UEFA A	UEFA Pro
Minimum hours of education in total	120	180	360
Minimum hours of theory units off the pitch	60	90	144
Minimum hours of practical units on the pitch, including work experience and study visits	60	90	216
Minimum hours of assessments (in addition to hours of education)	3	6	9

	UEFA Elite Youth A	Combined UEFA A and UEFA Elite Youth A	UEFA Futsal B	UEFA Goalkeeper A
Minimum hours of education in total	80	260	120	120
Minimum hours of theory units off the pitch	40	130	46	36
Minimum hours of practical units on the pitch, including work experience and study visits	40	130	74	84
Minimum hours of assessments (in addition to hours of education)	6	6	3	5



V. SPECIFIC COURSES ORGANISED BY CONVENTION PARTIES FOR LONG-SERVING PROFESSIONAL PLAYERS

Article 22 – Organisation

A convention party may, with UEFA's prior approval, organise a specific course integrating the content of a UEFA B diploma course with that of a UEFA A diploma course for long-serving professional players if it has applications from at least seven footballers who have played for at least seven full years as professionals in the top division of a FIFA or UEFA member association.

Article 23 – Duration and content

When organised by a convention party, a specific course integrating the content of a UEFA B diploma course with that of a UEFA A diploma course for long-serving professional players must comprise at least 210 hours of education and fulfil the following requirements:

- a) at least 105 hours of the course must be made up of theory units off the pitch;
- b) at least 105 hours of the course must be made up of practical units on the pitch;
- c) the assessments must total a minimum of six hours and meet the minimum UEFA A diploma assessment criteria.





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VI. FURTHER EDUCATION COURSES ORGANISED BY CONVENTION PARTIES FOR UEFA COACHING DIPLOMA AND LICENCE HOLDERS

Article 24 – Aim

Further education courses organised by a convention party for UEFA coaching diploma and licence holders are aimed at updating participants' competence as football coaches.

- 3 Neither an aptitude test nor an assessment is required.
- 4 Candidates must submit all admission documents required by the convention party organising the course.

Article 25 – Instructors to be used

A further education course organised by a convention party for UEFA coaching diploma and licence holders may be delivered by a combination of coach educators, individuals with specific coaching qualifications and experts from other fields, all overseen by the convention party.

Article 28 – Duration and content

- 1 Further education courses organised by a convention party for UEFA coaching diploma and licence holders comprise at least 15 hours of training every three years.
- 2 A convention party organising a further education course for UEFA coaching diploma and licence holders may fully or partly exempt from following such a course those who have attended a technical education event organised by UEFA during the last three years.
- 3 Each further education course may be broken down into different modules.

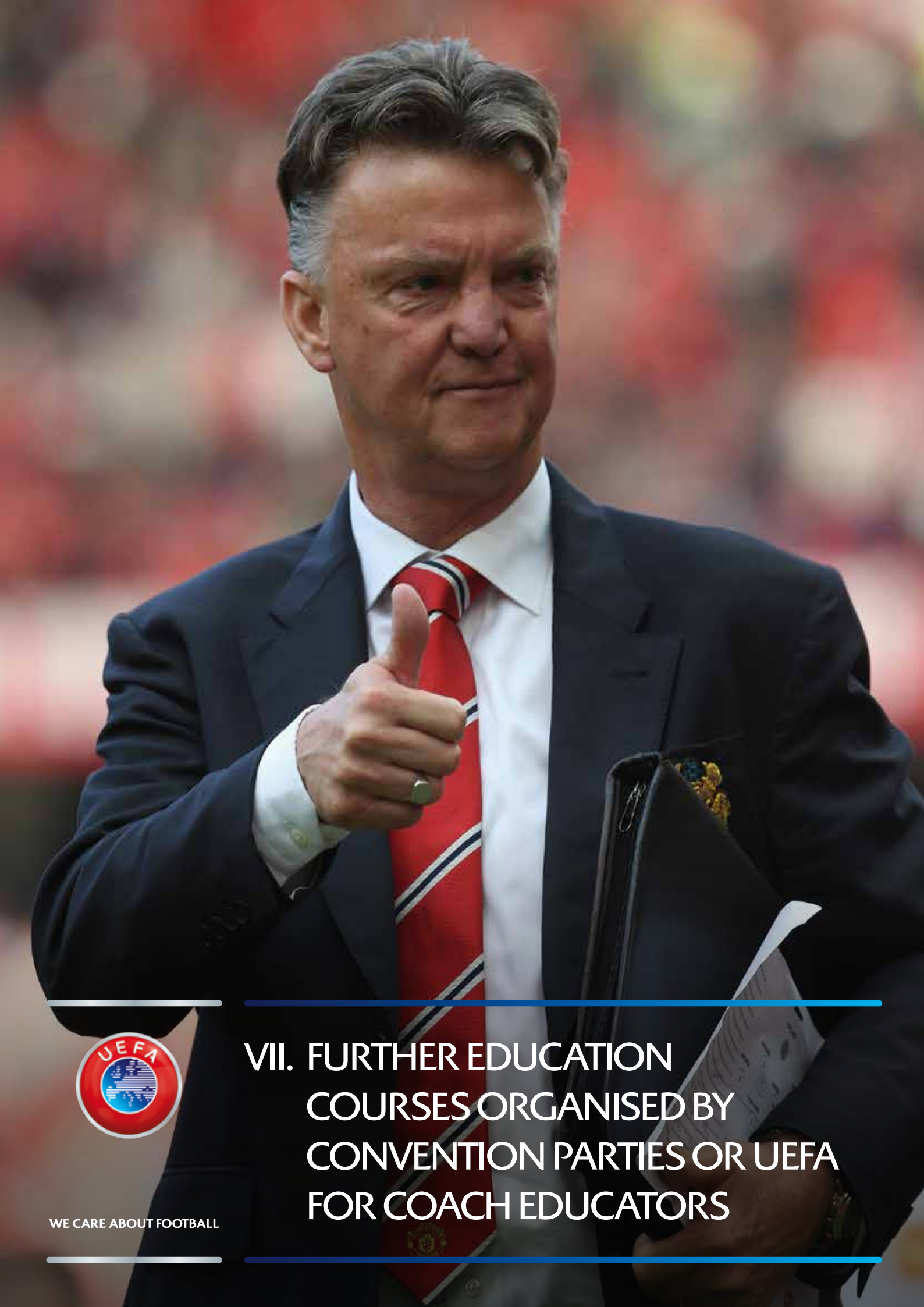
Article 26 – Organisation and frequency

- 1 Further education courses organised by a convention party for UEFA coaching diploma and licence holders are scheduled in order to allow participants to complete at least one course every three calendar years.
- 2 Convention parties are free to offer separate further education courses at the different UEFA coaching diploma levels.

Article 27 – Admission criteria

- 1 Further education courses organised by a convention party are open to holders of a UEFA coaching diploma issued by the convention party in question who wish to have their licences renewed for a further three years.
- 2 It is also possible for holders of a UEFA coaching diploma issued by a different convention party to take part in such courses, provided that:
 - a) they speak the official language of the convention party organising the course (sufficient written and oral skills);
 - b) they have good grounds for attending such a course (e.g. they have been hired to train a representative team of the convention party organising the course or a team of a football club affiliated to the latter);
 - c) they submit the cross-border education form (available to download from the UEFA website) to the convention party organising the course;
 - d) their number does not exceed 20% of the total number of participants (UEFA may grant exceptions to this quota upon well-founded, written request).





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VII. FURTHER EDUCATION COURSES ORGANISED BY CONVENTION PARTIES OR UEFA FOR COACH EDUCATORS

Article 29 – Aim

Further education courses organised by the convention parties or UEFA for coach educators are aimed at:

- a) preparing and training coach educators to deliver further coach education courses, UEFA coaching diploma courses and any other courses offered within the framework of a national coach education programme; and
- b) providing coach educators with a platform for exchange of best practices, and trends in football coaching and education.

Article 30 – Instructors to be used

A further education course organised by a convention party or UEFA for coach educators may be delivered by a combination of coach educators, individuals with specific coaching qualifications and experts from other fields, all overseen by the convention party or UEFA.

Article 31 – Frequency

Further education courses organised by a convention party or UEFA for coach educators are scheduled in order to allow participants to complete at least one course every three calendar years.

Article 32 – Admission criteria

- 1 Admission to the further education courses organised by convention parties for coach educators is regulated by the convention parties themselves.
- 2 Further education courses organised by UEFA for coach educators are open to selected convention parties' coach educators, technical directors and/or coach education directors.

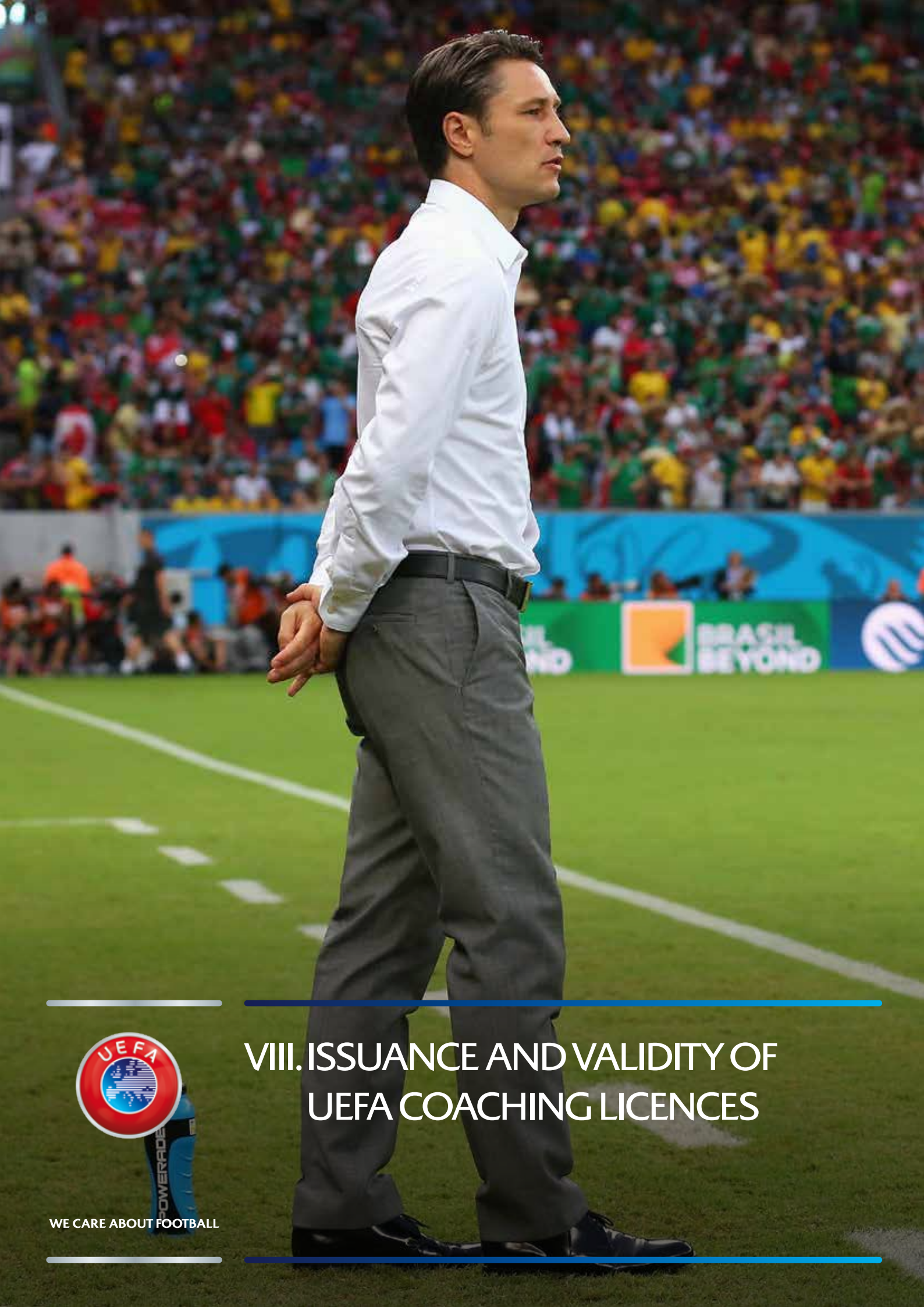
Article 33 – Duration and content

- 1 Further education courses organised by a convention party for coach educators comprise at least 15 hours of training and may be broken down into different modules.
- 2 Further education courses organised by UEFA for the convention parties' qualified coach educators take place, as a rule, every two years and comprise at least 15 hours of training.

Article 34 – Course completion

A coach educator who completes a further education course organised by a convention party or UEFA maintains his status as coach educator for a further three years.





VIII. ISSUANCE AND VALIDITY OF UEFA COACHING LICENCES



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Article 35 – Issuance of UEFA coaching licences

- 1 Before issuing UEFA coaching diplomas and licences, a convention party submits its national drafts to UEFA for approval.
- 2 Whenever a UEFA coaching licence is issued or renewed, the convention party concerned updates its database of UEFA coaching diploma/licence holders accordingly.
- 3 Whenever a higher UEFA coaching licence is issued, the convention party concerned informs any other convention party that has issued a previous licence to the coach in question so that they can update their own database(s) accordingly.

Article 36 – Validity of UEFA coaching licences

- 1 A UEFA coaching licence is valid for three calendar years, until no later than 31 December three years after first issue (e.g. from 25 August 2014 to 31 December 2017).
- 2 A UEFA coaching licence is renewed for a further three years if its holder has completed a further education course organised by a convention party for UEFA coaching diploma/licence holders or a UEFA coaching diploma course organised by

a convention party at the next level up (e.g. a UEFA A licence holder successfully completing a UEFA Pro diploma course).

- 3 A UEFA coaching licence gives its holder the right to be employed to train a representative team of a UEFA member association or a specific team of a football club affiliated to a UEFA member association, in accordance with the requirements set by the issuing convention party (e.g. a UEFA Pro licence may be required to coach top division teams). Once a UEFA coaching licence has expired, its holder loses this right and must attend a further education course organised by a convention party for UEFA coaching diploma holders to obtain a new UEFA coaching licence.
- 4 The validity of a UEFA coaching licence is subject to the licence holder undertaking to adhere to the statutes, regulations, directives and decisions of UEFA and the convention party that issued the licence in question. It may be subject to further conditions defined by the issuing convention party, such as its holder fulfilling an active role as a coach (i.e. being employed to train a team).





IX. FINAL PROVISIONS



Article 37 – Applicable law and disputes

- 1

The present convention is subject to Swiss law.
- 2

The parties to the present convention agree that any dispute arising from its implementation which cannot be settled amicably may only be submitted to the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland, in accordance with the relevant provisions of the UEFA Statutes, including for provisional or super-provisional measures, to the explicit exclusion of any state court.
- 3

The previous edition of the UEFA Coaching Convention (and any directives made thereunder) continues to apply to UEFA member associations that have not duly signed the present convention.
- 4

Any UEFA coaching diploma or licence issued under the previous edition of the UEFA Coaching Convention (and any directives made thereunder) remains valid under the present Convention.

Article 38 – Languages

- 1

The present convention exists in English, French, German, Italian, Russian and Spanish.
- 2

In the event of discrepancy between the English, French, German, Italian, Russian or Spanish versions of the present convention, the English version prevails.

.....
Place	date
For UEFA	
.....
Michel Platini	Gianni Infantino
President	General Secretary

Article 39 – Adoption, abrogation and transitional rules

- 1

The present convention was adopted by the Executive Committee at its meeting on 4 December 2014 and is open to signature by all UEFA member associations as of this date.
- 2

The present convention fully replaces the previous edition of the UEFA Coaching Convention (and any directives made thereunder) for those UEFA member associations that have duly signed it. Once signed, the present convention enters into

For
.....
President	General Secretary





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